

Establishment – General Administration Department Utilization of Services of (2) Jr. Stenos, (1) Telephone Operator, (1) Record Assistant sponsored by M/s Rajan Travels and Security Services, Hyderabad in GAD on outsourcing basis in General Administration Department for the period from 22-03-2012 to 21-04-2012 – Sanction of expenditure of Rs.43,911/- Orders – Issued.

GENERAL ADMINISTRATION(OP.IV)DEPARTMENT

Read the following :-

- 1) G.O.Ms.No.3, Fin (SMPC) Department dt:12.01.2011.
- 2) G.O.Rt.No.745, G.A.(OP.IV) Department, dated 18-2-2012.
- 3) G.O.Rt.No.1746, GA(OP.IV)Department, dt.20-04-2012
- 4) From M/s Rajan Travels & Security Services, Hyd.,
Bill.No.RTSS/11-12/911, Dt.31-3-2012 &
Bill.No.RTSS/12-13/19, Dt.26-4-2012)

In pursuance of the orders issued in the reference 2nd read above, the services of (2) Jr.Steno, (1) Telephone Operator, (1) Record Assistant sponsored by M/s Rajan Travels & Security Services, Hyderabad have been utilized in General Administration Department, for the period from 22-03-2012 to 21-04-2012. The Agency has submitted the bills for an amount of Rs.43,911/- for payment for the said period.

2. Sanction is hereby accorded for payment of an amount of Rs. 43,911/- (Rupees Forty Three Thousand Nine Hundred and Eleven only) i.e Remuneration Rs.32,900/-, EPF @ 13.61%, Rs.3,540/-, ESI @ 4.75% Rs. 1,563 , Service Charges @ 4% Rs. 1,316/- and Rs.4,050/- Service Tax @ 10.30% upto 31-3-2012 and @ 12.36% from 1-4-2012 on the total bill of Rs. 39,319/- to M/s Rajan Travels and Security Services , Hyderabad, towards remuneration for the services of (2) Jr. Stenos, (1) Telephone Operator, (1) Record Assistant, whose services are being utilized in GAD for the period from 22-03-2012 to 21-04-2012.
3. The General Administration (Claims.C) Department shall draw and disburse the amount as sanctioned in para (2) above, to M/s Rajan Travels & Security Services, Hyderabad to their Account No.62038332635, S.B.H., Secretariat, Hyderabad.
4. The expenditure shall be debited to the Head of Account under “2052 – Secretariat General Services–MH090–Secretariat-SH(04)General Administration Department – 300 – Contractual services”
5. This order does not require the concurrence of Finance Department as per the rules in vogue.
6. The G.O. is available on Internet and can be accessed at the address <http://www.ap.gov.in>.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

R.SESHARAM SINGH
JOINT SECRETARY TO GOVT.(GENL.)

To
The General Administration(Claims. C) Department (w.e)
The M/s Rajan Travels and Security Services,Hyderabad
The Deputy Pay & Accounts Officer,
Secretariat Branch, Hyderabad
SF/SC.

//FORWARDED ::BY ORDER//

SECTION OFFICER